

Michael J. Malone Douglas County Law Library

2023 Registration Form

Due: JANUARY 16, 2023 Fee: \$50 per year

Kansas Supreme Court #: _____ Date: _____

Last Name: _____ First: _____ Middle Initial: _____

Business Mailing Address: _____
(available to the public)

Phone: _____ Fax: _____ Email (required) _____

(DISCLAIMER: I understand I am responsible for receiving emails from the Douglas County Law Library through MailChimp server and agree to subscribe to said emails from manager@dgkslawlibrary.org.)

Are you renewing your registration, **OR** registering for the first time? **CHOOSE ONE**

- Renewal registration
 New registration (Note: **New registrations cannot be submitted until January 3, 2023.**)

Are you required to register, **OR** registering only to have a Law Library key, **OR** not required to register? **CHOOSE ONE**
You are required by statute to register if your principal office, i.e., main practice, is in Douglas County; or if your principal office is in another state but you reside in Douglas County. See K.S.A. 20-3126.

- Required to register
 Registering only to have a key*
 Not required to register – **please state reason:** _____

**Upon registration, attorneys may request a key giving them access to the Law Library 24 hours per day, 7 days a week. Attorneys who are not required to register with the Law Library may do so to be issued a key. To be issued a Law Library key, please request a Key Application Packet from the District Court Clerk's Office.*

Payment Information:

- Form must be accompanied by a check for \$50 **made payable to Douglas Co. Law Library** – no cash accepted.
- Check and form should be **mailed to District Court Clerk's Office**, 111 E 11th St, Lawrence, KS, 66044, or presented in person Monday-Friday, 8:00-12:00 and 1:00-4:30. Payments are not accepted in the Law Library.

Questions?

Lindsey Pendry, Library Manager
manager@dgkslawlibrary.org
785-838-2477

OFFICE USE ONLY:

- New reg: kscourts verified
 Rev for key only
 FC contact updated
 Exc records updated
 Email sent
 Q receipted
 B deposited
 Library Manager